

Statement of Main Accountabilities

	Main Accountabilities
Chairperson	<ul style="list-style-type: none"> ▪ Preside over meetings, provide leadership and encourage participation of directors in board matters and mediate differences of opinion ▪ Participate in the nomination of directors to ensure that the Board has the right mix of competencies, skills, objectivity and expertise ▪ Evaluate the performance of directors collectively and individually ▪ Guide the Board and Senior Management ensuring time for consultation, preparing of agenda and minutes and supervision of implementation of resolutions ▪ Ensure adequate succession planning for himself, the directors and management, especially the MD, Head of Operations and Head of Finance and Risk Management ▪ Ensure that all relevant information on financial and operating matters are placed before the Board to enable directors to reach informed decisions ▪ Ensure effective communication with stakeholders ▪ Ensure adoption of good corporate governance practices ▪ Maintain relations with the shareholders of the Company and ensure that information is clearly communicated to them through appropriate disclosure
Directors	<ul style="list-style-type: none"> ▪ Directors who come from different professional or business background guide the Board in all corporate or business matters, help to prevent any domination of the Board's decision by any member or members of the Board and facilitate, through their experience, knowledge and objectivity, proper decision making by the Board. ▪ Involved in policy making and planning exercises ▪ Monitoring of executive directors ▪ Acting in and protecting the interest of the company's stakeholders
Managing Director	<ul style="list-style-type: none"> ▪ Managing the business of the Company ▪ Responsible, with the support of the Head of Finance, for running the day to day operations of the Company ▪ Developing long term, middle term and short-term strategy of the Company and its sustainability ▪ Ensure effective implementation of strategies and policies decided by the Board
Company Secretary	<ul style="list-style-type: none"> ▪ Ensuring that board procedures are followed ▪ Ensure that the applicable rules and regulations for the conduct of the affairs of the board are complied with and for all matters associated with the maintenance of the board or otherwise required for its efficient operation ▪ Responsible for the co-ordination of all Board business including agendas, timely convocations, Board papers, drawing up of Board and Committee minutes as required and all statutory filings